

# JURY PROCESS INFORMATION

NBAL JURY PROCESS IS USED TO DETERMINE THE ELIGIBILITY OF AN ARTIST TO DISPLAY IN THE MAIN GALLERY.

*(THIS DOES NOT AFFECT AN ARTIST'S PARTICIPATION IN ANY OF THE NBAL SPONSORED SPECIAL SHOWS.)*

JUDGING WILL TAKE PLACE ON THE 1<sup>st</sup> SATURDAY OF JUNE & 1<sup>st</sup> SATURDAY OF DECEMBER

SUBMISSIONS 10:00am – 12:00pm

*(NO WORK ARRIVING BEFORE OR AFTER THE DESIGNATED HOURS WILL BE ACCEPTED. NO EXCEPTIONS.)*

## REQUIREMENTS FOR APPLICANTS AND ARTWORK:

- You must be **18 or older** to apply.
- If accepted, you must be willing to **work one day a month (84 hours yearly)** at the NBAL Gallery.
- **All artwork must be original, no prints or photocopies.** The judges must be able to see the application of the media.
- **Artwork cannot have been done in a setting which involved any instruction (such as lessons, workshops, or classes).**
- **The artwork cannot violate any copyright laws, such as copying photos from magazines, or use any photo without the permission from the photographer.**
- **All work submitted must be gallery ready** (suitably framed, wired, and prepared as they will be displayed in the gallery. REMEMBER, no plastic frames, sawtooth hangers or wire loops, and no cardboard backings).
- **All works should be of suitable subject matter for a family-oriented art gallery/organization.**

## STEP BY STEP PROCEDURES FOR JURY DAY

### WHAT YOU NEED TO BRING ON JURY DAY:

1. **Three examples of original artwork FOR EACH MEDIA CATEGORY** that you are applying for. **Must be gallery ready.**

### Media Categories for Judging:

You **MUST** bring **3** examples from each media category that you want to display in; you may apply in up to three media.

1. **Oil and Acrylic** – Oil, Acrylic treated as Oil, and Any **Mixed Media** with **Oil or Acrylic** as the dominant media. (Example: Artist could bring in 1 oil painting, 1 acrylic treated as oil and 1 mixed media with oil as the dominant media.)
2. **Water Media** – Watercolor, Gouache, Tempera, Inks applied with brushes or poured, Acrylic treated as Watercolor, and Any **Mixed Media** with **Water Media** as the dominant media. (Example: Artist could bring in 1 watercolor painting, 1 mixed media with water media as dominant media and 1 acrylic treated as watercolor.)
3. **Drawing Media** - Pastel, Charcoal, Conté, Color Pencil, Graphite, Scratchboard, Collage, Handmade Prints (Etching, Block, Silk Screen, or Mono), Inks applied with pen or markers, and Any **Mixed Media** with **Drawing Media** as the dominant media. (Example: Artist could bring in 2 pastels and 1 color pencil.)
4. **Photography and Digital Art** (Example: Artist could bring in 2 photos and 1 digital/computer artwork)
5. **\*\*3-Dimensional Media \*\* BECAUSE OF THE UNIQUE QUALITIES OF THESE MEDIA, EACH ONE IS CONSIDERED A GROUP UNTO ITSELF** – **5C** Ceramics/Pottery, **5M** Metals, **5J** Jewelry, **5E** Enameling, **5G** Glass, **5S** Stone, **5W** Wood, **5T** Textile, **5F** Found Objects and Any **Mixed Media** or **Mosaics** should be placed with the dominant media. So, **an artist needs to bring 3 of each media they want to display in.** (Example: Artist could bring in 3 ceramics, 3 fused glass and 3 enameling. This would equal their 3 examples of 3 different media groupings.)

**No more than 9 pieces of artwork will be allowed and no artwork larger than a total of 84". 2D artwork** must be framed unless it is a gallery wrap canvas and is measured from the outside edge **Height plus Width, including frame.** **3D artwork** is measured **Width plus Depth, the widest points** from side to side and from the front of the piece to back, not the base but the edges of the work. The three works for each category should not exceed a total of 150" together.

2. **CASH or CHECKS ONLY; no credit cards will be accepted.**

### CURRENT NBAL MEMBERS APPLYING TO DISPLAY OR ADD AN ADDITIONAL MEDIA TO DISPLAY STATUS:

- **Non-Displaying members applying to display:** Two checks (or correct cash) made payable to NBAL:
  - One check of **\$25** for **Jury Fee** (Non-refundable)
  - One check of **\$35** for **Display Fee** for the rest of the year from **June** jury date, and next year from **December** jury date (returned if not accepted)
- **Displaying members applying for additional medium/media:** One check made payable to NBAL:
  - One check of **\$25** for **Jury Fee** (Non-refundable)

**Any Current Members who want to renew their Membership and/or Displaying Fees must do so at the Docents Desk in main gallery.**

### **NEW ARTIST APPLYING TO NBAL FOR MEMBERSHIP & DISPLAYING STATUS:**

- **Three checks (or correct cash) made payable to NBAL:**
  - One check of **\$25 for Jury Fee** (Non-refundable)
  - One check of **\$35 for Display Fee** for the rest of the year from **June** jury date, and next year from **December** jury date (returned if not accepted)
  - One check of **\$35 for Membership** along with **Membership Form**. Membership will be for the rest of the year from **June** jury date, and next year from **December** jury date (returned if not accepted)

**We welcome you to become a member of NBAL even if you are not accepted to display in the main gallery. Membership allows you to participate in all NBAL Special Shows at no extra cost and receive the NBAL Newsletter and Yearbook. Please check the box at the bottom of the Jury Process Application if you would like to be a member. If the box is not checked, we will return your check to you.**

**When you get to the NBAL Gallery between 10:00am and 12:00pm ..... Go to the Docent's Workroom at the back of the gallery:**

1. Check in at **Table 1:**
  - a. **Verify your NBAL status.**
  - b. Get your **Jury Process Application**; you may also pick up a **Membership Form (if not a current member) to complete at this time.**
  - c. Receive your **Artist #**
2. Carry your artwork to **Tagging Tables** to sit down and complete filling out forms. You will find art tags to write your **Artist #, medium, entry code (A, B, or C) and Title** on, then **place the tags on the front of the artwork, over any signatures** so that the judges will only see your number and not your name.
3. After you have completed filling out your forms, step over to **Table 2** where you will turn in your check(s) or cash along with all paperwork to the bookkeeper and verify your **Contact Information**.
4. At **Table 3** you will select a day and time slot (morning or afternoon) to attend a training session.
5. **Take your artwork upstairs.** At the entrance to the classroom, you will complete the boxes at the top of an **Applicant's Scoring Rubric** for each media entry, and then hand **your work and Scoring Rubric over to a Submission Team member** to carry into the judging room. **Applicants are not allowed in the judging room.**
6. Your artwork will be judged by judges who will collaborate and score each media submitted. A cumulative score of 70 to 100 is required for acceptance.

### **IMPORTANT INFORMATION FOR ALL ARTISTS AFTER THE JURY PROCESS:**

1. Submitted work **must be picked up between 4pm – 5pm.** The Gallery closes at 5:00 pm. **(NBAL is not responsible if work is left until next day)**
2. Attached to your work you will find the **Judges' Score Sheet** that will show whether you have been accepted or declined. **If you are declined, you will also find any returned checks.**
3. **Judges' feedback will be completed on Scoring Rubric page. It will include a checklist, plus your score. A grade of 70 to 100 is acceptable for gallery display. Pick up "How to Become a Displaying Member" to see the scoring rubric and explanation of judging procedures.**
4. **Upon acceptance, you will sign up for a docent training day,** traditionally the first Saturday after the Jury Day (**2<sup>nd</sup> Sat. in June and 2<sup>nd</sup> Sat. in Dec.**). A second training day may be scheduled to accommodate those who cannot come on a Saturday. Please check for these dates and times during submissions.
5. You **MUST** attend a docent training session, or you will not be allowed to work or to show your artwork in the gallery. **At the docent training, you will schedule your monthly workday as a docent or apply for any other jobs that are vacant. As a Displaying Member, you must work a total of 84 Hours yearly for NBAL.** Designated days will be determined by NBAL and may be subject to change based on staffing needs. **After training, you may display your artwork in the gallery.**

**Please Note that New Displaying Members are on probation for two years, based on consistent/continued quality of artwork, and abiding/following NBAL Gallery Rules, Constitution and Bylaws as found in the current NBAL Yearbook or on the NBAL Website under Membership Information. [www.thenewbraunfelsartleague.com](http://www.thenewbraunfelsartleague.com)**